



University Council Student Engagement and Success

Minutes: October 16, 2012

Attendees: Christopher, Greg; Gannon, Debbie; Kline, John; Krovi, Ravi; Moore, Stacey; Mothes, Holly; Pleuss, Carol; Thorpe, Lauri

Absent with notice: Ashby, Susan; Levy, Paul

Absent: Angeletti, Rick; Dennis, Bryan; Tressel, Jim.

Meeting called to order at 9:20 am. September 25, 2012, minutes approved and seconded.

Old Business:

I. Reports from subcommittees:

- **Practice to Explore Pathways/Student Success** – No Report
- **Orientation** – No Report
- **Veterans' Issues** – Pedals for Heroes was canceled at EJ Thomas Hall due to low ticket sales.

II. Student HOLDS – All academic advisors can NOW see who put holds on and who took holds off student records in PeopleSoft.

III. White Paper Appendix B1

A. The University Council – Student Engagement and Success Committee

The Student Engagement and Success Committee is responsible for studying, monitoring and making recommendations regarding the university's student engagement and success strategies and practices. These recommendations will be made to the UC steering committee for consideration.

The specific responsibilities of the Student Engagement and Success Committee are:

- Provide continuing feedback on student life with respect to administrative and logistical issues.
- Review and provide input into university plans to develop appropriate strategies for student life with respect to administrative and logistical concerns.
- Monitor and assess student engagement and success with respect to UA's mission, metrics and values, and the university system of Ohio's metrics and values.
- Review and provide feedback on policies and practices related to forms and mechanisms for financial aid, registration, advising, and other services and functions that may affect student life.

- Review and provide feedback on policies and practices related to housing, campus life, campus events, and other activities related to engagement and student life.
- Continuously monitor and maintain open communications to ensure that any potential overlap of the work of the student life committee and associated implementation committees will not supplant that of the Faculty Senate. Because of the sometimes complementary nature of these efforts, regular and consistent communication between these groups will be maintained.

B. Staff Employee Performance

- Supervisors need to recognize that serving on University Council is service and adds to work duties.
- Currently the NEW staff evaluations state that the estimated percentage of work time for each major responsibility should equal 20% or more. Percentage of total work time MUST equal 20%.
- At the October 2, 2012 University Council meeting a motion was brought forward that states:

The material on page three of the White Paper dated August 19, 2011, under the heading of “expectations of members of the UC and their supervisors” be implemented by providing recognition of University Council Service, using a separate section on all performance review forms for the purpose of annual assessment of employee performance and compensation decision-making. The department of Talent Development and Human Resources is requested to review how to implement this provisionally with effect from January 1, 2012, and report back to this body with a plan for how this policy will be implemented.

Motion Passed - 10 in favor; 5 opposed, 1 abstain

- Human Resources, Becky’s Office, will review to see how this will be implemented.

IV. Issue Briefs - Discussion

- Issue Briefs are not complaints, they are issues on policy. Policy leads to behavior
- Anyone can submit an issue brief to the UC Steering Committee.
- After the last meeting, September 25, 2012, Stacey Moore met Jim Tressel. He was not sure our whole group had reviewed and agreed upon the issue briefs our committee has submitted.
- Jim got the message about “policy”. He wasn’t sure if these issue briefs were hitting a policy. We need to get the issues to the correct group of people, i.e. Admissions for an admissions issue. We need to keep our “eye on the prize” to get things changed and moving in a way we need to and use our time effectively.
- Jim now has a copy of the “White Paper”.
- Student Engagement and Success is not here to just do policy (refer to III. A)
- Issue Brief process (see attached)
- It was suggested maybe some of our issue briefs be sent to the correct committee and ask if the issues are feasible.

- We have a multifunctional committee and we should problem solve and come up with solutions.
- We could invite a representative from the budget office to come and speak to us re: Issue Brief #1, #2, #3, and #4.
- As long as these briefs are on the scope we submit our briefs to the respective committee.
- Agreed, nothing would go forward if we did not start with the respective committee.
- Do we want to submit these briefs to the committee so we know if any other committees are working on the same topic?

A motion was made and seconded to resubmit the issue briefs to University Council

- A courtesy email/phone call will be made to those absent regarding the resubmission of our issue briefs.

V. New Business

A. Career Placement

- Stacey is presenting to our leadership team on Wednesday, October 17th at 10:00. At our next committee meeting, November 4, Stacey will give her presentation.

B. Ex-Officio

- Stacey Moore is an important component to our committee. We can vote Stacey as an Ex-Officio member. Motion to vote Stacey as Ex-Officio and seconded, all in favor. Stacey graciously accepted.

C. Issue Brief – Handicap/Accessibility Restrooms

- John filed an issue brief to have handicap accessible restrooms clearly marked on the door of the stall.
- Currently those who are not handicapped are occupying stalls and those who are handicapped have to wait.
- Shawn Stevens, PFOC, is working on large decals for the doors to indicate handicap accessible.

Meeting adjourned at 9:55 am.

Student Engagement and Success meetings:

11/6/2012 Tue	3:00 PM	4:00 PM SU Room 321
12/4/2012 Tue	3:00 PM	4:00 PM SU Room 321
1/8/2013 Tue	3:00 PM	4:00 PM SU Room 321
2/5/2013 Tue	3:00 PM	4:00 PM SU Room 321
3/5/2013 Tue	3:00 PM	4:00 PM SU Room 321
4/2/2013 Tue	3:00 PM	4:00 PM SU Room 321
5/7/2013 Tue	3:00 PM	4:00 PM SU Room 321